The library subscribes to the online digital newspaper the “New York Times.”

You can access this newspaper from the library website.

From the main BHSU homepage at www.bhsu.edu, click on the "Popular Links" link at the top of the page and click the Library icon.

On the library home page under the center column labeled "Reference Links", you will see the Newspapers (digital) link.

Click on this link, and you will be directed to the “News bank” homepage, where you can access the newspaper content.


To view a newspaper click on one of the links, for example let’s click on “The New York Times”

Once the paper loads onto the screen you will notice the digital version of the paper looks exactly like it does on the newsstand NOTE: that the paper will appear in the database the moment the paper version of the paper is published.

There are several tools that you can use to help you view the paper.

Notice that there are several icons located at the top of the paper; if you put your cursor on the icon the database will tell you its exact purpose.

For example the icon with 1 small paper pointing to 2 small papers with arrows will let you see two pages at a time, while the small paper with an arrow pointing down icon allows you to scroll down through the paper.

The icon that looks like a magnifying glass with make the text larger and more easy to read, while the green arrow pointing to the right with advance you to the next page.

You can search the paper by putting in terms in the search box.

You can also access back issues of the papers, go back to the “News Bank” home page and click on the “search, preferences, back issues” link.

You will see all the titles of the digital papers listed, for example let’s use “The New York Times”

Under “The New York times” click on the “back issues” link, there you will see the most current back issues on the screen.
You can view earlier back issues by choosing a date from the drop down box located at the right side of the screen. NOTE: You can only go back one year.

You can also search the back issues by clicking on the search button, choosing a paper, a date range, and then putting in your search terms and finally clicking on begin search.

OK lets X out of the search page and go back to the Newsbank home page. One the left side of the screen you can access news articles on a variety of topics.

For example I am going to choose world environment. Then on the next page you will see a list of articles. To read an article simply click on one of the links. NOTE: You can also view images by selecting one from the right side of this screen.