Interlibrary Loan

To find out if Black Hills State University Library owns a certain book, you can search the online catalog.

From the main BHSU home page at www.bhsu.edu, click the drop down feature under quick links and choose library – then click go.

On the library home page you will notice three boxes at the top of the page.

The first box is where you would put the title of the book. For example today we are going to search for the book “The Kite Runner”, so I am going to type in “Kite Runner”.

The second box is a drop down box and you will choose title keywords from the choices.

The third box is a drop down box that allows you to choose different formats, choose books from the choices.

Simply hit the go icon and the catalog starts searching for the book.

If we own the book the full record will come up – or if there are a number of books with those title terms you will get a results list.

In our example only one record comes up.

To check to see if this book is available, click on show availability. This will tell you where the book is within the library and if it is checked out or not.

If it is not checked out, under the status/due date, the status will be “on shelf”.

However, if the book has been checked out, a due date when it is due back at the library will be shown.