

E.Y. Berry Library Study Room

Library Study Room Loan Agreement

You may bring this completed form into the library to hold your reservation.

You may also call 605-642-6250 to make a reservation in advance.

- There is a 2-hour time limit for the Library Study Room.
- The library study room is for quiet study and quiet study groups.
- Food is not permitted in the Library Study Room. Drinks must be kept in spill-proof containers.
- The Library Study Room must be kept clean and the integrity of the furnishings respected.
- Any borrowed computer equipment and the group study room key may never leave the library.
- While a group study room key is checked out to you, you are responsible for loss or damage to the room.
- While any library equipment is checked out to you for use in the study room, you are responsible for any loss or damage to the equipment.
- Adherence to all SDBR student conduct policy.
- All checked out equipment and the library study room key, must be returned to the Circulation desk or **a fine of \$5.00 per day the equipment and/or key is missing.**

I have reviewed the Library Study Room policies.

Signature of User _____

LIBRARY USE ONLY (Please Print)

Name of Borrower: _____

Buzz Card Library Barcode: _____

Today's Date (MM/DD/YY): _____

Staff/Work Study Initials: _____